

HR Manager (m/f)

Human Resources | HR Management for EIT Health

EIT Health, a Knowledge and Innovation Community (KIC) under the umbrella of the European Institute of Innovation and Technology (EIT), is focused on promoting entrepreneurship, innovation and education in the domain of healthy living and active ageing. EIT Health brings together leading organisations along the entire value chain – smaller companies, larger industry and excellent academic and research institutions – as well as public sector organisations, to promote healthy living, support active ageing and improve healthcare by removing barriers to innovation, promoting talent and education, leveraging enabling technologies and exploiting big data. As an EIT-designated KIC, EIT Health can utilise European Commission/EIT funding and leverage the resources of its partner organisations in order to achieve its goals.

With its headquarters in Munich, Germany, EIT Health has established CLCs in six regions, UK/Ireland, Scandinavia, Spain, France, Germany/Switzerland, and Belgium/Netherlands. With the aim of leveraging diversity and driving the potential of emerging innovation clusters, EIT Health has also added the “EIT Health InnoStars” in Hungary, Italy, Poland and Portugal.

With more than 50 employees at our Headquarters, we were growing quickly and we need to make our size work for us. Your Human Resources skills can help make that happen. You’ll create growth opportunities for our talent, building the right enterprise capabilities and, ultimately, a culture that enables us to be competitive ... and also fun. The HR Manager will report to the COO and work closely with the Director of Finance.

Our HR Manager will help the EIT Health Headquarters in Munich to deliver sustainable growth by championing positive employee experience that will drive the future performance of our organisation.

Are you looking for an unique opportunity to support us in our mission delivering tangible value for EIT Health and its 140+ partners, and work within an international, young and dynamic team in a scale-up setting located in München Schwabing? Then you are the right person to join our team!

Your responsibilities as HR Manager:

- Ensure and manage proper planning, recruiting, staffing, deployment, development and rewarding of employees within the area of responsibility, in line with the overall HR strategy, organisation policies and local legislation.
- Give advice and counselling to respective managers and employees on a variety of HR issues, including, among others: recruitment, career counselling, team effectiveness and engagement management, talent development and succession planning.
- Bring in learnings and new ideas for further development of our HR activities.
- Ensure compliance with local legislation and keep a fair and consistent policy approach.
- Support the improvement of workplace atmosphere, including some management of office space, logistics, and infrastructure.
- Lead the change and manage relationships in a matrix environment, connecting different functions.

Your functional skills and experience

- At least three years of professional experience in similar role.
- Proven track record in creating and driving effective employee relations, engagement and retention.
- Excellent communication skills with the ability to build trust-based relationships with various partners within the company.
- Ideally: Practical knowledge of German labour law.
- Excellent level of English.
- Highly developed influence and change management skills.
- Good business acumen with strong ability to work independently and make the right decisions.
- Very good attention to detail, planning and problem-solving skills.
- A team player who understands the importance of team work and focuses on contributing to the overall success of EIT Health.
- A focused individual capable of succeeding in a fast-paced, complex and constantly changing environment.
- True passion for – and background in – the domains of EIT Health (healthy living and active ageing).

Munich, September, 2019

Application process

If you are interested in the job, please send us your application:

- Applications should consist of a full curriculum vitae and a cover letter describing briefly how you meet the criteria indicated above and outlining your interest in and your vision for the role.
- Applications shall be filed via e-mail (please use the email title: "EIT Health HR and Operations Manager") to **applications@eithealth.eu** by 15 October 2019.
- Please indicate your earliest possible entry date as well as salary expectations. The position is vacant. Candidates should preferably start no later than 1 January 2020.
- Place of work is at EIT Health headquarters in Munich, Germany.
- This position is also suitable for part time.

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